



Sonoma County Indian Health Project, Inc.

144 Stony Point Road • Santa Rosa, CA 95401 • Telephone (707) 521-4545 • Fax (707) 526-1016

Job Announcement

Position:	Phlebotomist
Hours:	Full-Time with Benefits Monday – Friday, 8:00 AM to 5:00 PM
Worksite:	Santa Rosa
Department:	Medical
FLSA Status:	Non-Exempt
Reports to:	Nursing Manager
Salary Range:	\$20.15 to \$28.61 per hour
Application Closing Date:	Monday, January 18th @ 5:00pm

Job Purpose: Under the supervision of the Nursing Manager the Phlebotomist will perform a variety of procedures to provide laboratory services following established policies and protocols including but not limited to drawing blood, handling specimens, entering laboratory information into the computer, and instructing patients on specimen collection.

Qualifications:

- High school diploma or general education degree (GED).
- Valid unrestricted California license as a Certified Phlebotomy Technician (CPT) I or II
- Minimum of one-year related experience in a laboratory with active blood draws.
- Ability to procure blood from pediatric, adult, and geriatric patients.
- Strong patient service and problem-solving skills.
- Ability to work both independently and within a team/pod environment required.
- Able to effectively communicate with people at all levels and from various backgrounds.
- Ability to work in a fast-paced environment.
- Must possess current CPR certification or attend a SCIHP CPR training to become certified.
- Must pass a pre-employment drug screen, physical and background investigation.

Special Qualifications: Must be sensitive to the needs of the Native American Community, which includes their culture, traditions, and background.

Why Work for Us? SCIHP is a place where patients are treated with respect, dignity, compassion, and enables strong and trusting relationships with providers and staff. SCIHP offers a comprehensive and competitive benefits package that includes low deductible medical insurance, a medical *and* a dependent flexible spending account, along with employer-paid dental, vision, life insurance, employee assistance program (EAP), and a free gym membership. After 1 year of employment we offer a 401K Plan with an employer non-elective safe harbor contribution of 3% which is immediately 100% vested.

Apply to: Sonoma County Indian Health Project, Inc.
Attn: Human Resources Manager
144 Stony Point Road, Room 2209, Santa Rosa, CA 95401
Fax (707) 526-1016 or Email Resume *and* SCIHP Application to: employment@scihp.org
Employment Application available online at: www.scihp.org/human-resources
When applying for Indian Preference, attach valid proof of eligibility

Preference in filling vacancies will be given to qualified Indian applicants in accordance with Federal Law, including the Indian Preference Act (Public Law Title 25, U.S. Code, Sections 472 and 473). Subject to the foregoing, Sonoma County Indian Health Project, Inc. is an equal opportunity employer. All application forms are subject to the provisions of the Privacy Act (Public Law 93-579, Section 78) and become the property of Sonoma County Indian Health Project, Inc.

Reasonable Accommodation: Sonoma County Indian Health Project, Inc. will make reasonable efforts in the selection process to accommodate persons with disabilities. Please advise Human Resources of any special needs in advance of selections procedures by calling (707) 521-4641.