



Sonoma County Indian Health Project, Inc.

FAILED APPOINTMENT AGREEMENT

Please understand there is a great demand for dental appointments at Sonoma County Indian Health Project, Inc. (SCIHP). Due to the large number of patients, we must accommodate, it is important to keep a scheduled appointment and show up on time.

LATE ARRIVAL

If a patient arrives more than ten (10) minutes late for their appointment, the patient will be given the option of either waiting in the clinic to see if an appointment becomes available, if the schedule permits or to reschedule for a later date. This process will ensure patients who do arrive on time are seen in a timely manner.

NO SHOW/CANCELLATION

If an appointment is failed without twenty-four hours' notice, you will not be able to make another dental appointment for three (3) months and any future appointments that were scheduled will be canceled.

DENTAL EMERGENCIES

In the event of a dental emergency, you must first contact the Dental Department and notify them of the dental emergency. You will be asked to come into SCIHP Dental Department and wait for a Dentist to become available. You will be seen that day and a treatment plan will be created that may take additional appointments to complete.

Print Patient Name: _____ DOB: _____

Signature: _____ Date: _____
Patient, Guardian, or Legal Representative

If signed by someone other than the patient, please complete the fields below.

Print Name of Guardian or Legal Representative*: _____

Relationship to Patient: _____

**Note: If legal representative in any capacity please attach document, if not already filed with SCIHP, to this form.*